

Parent Agreement

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Registration and Tuition

You may choose from the following options as space permits

5 days/week for \$600/month

3 days/week for \$360/month

2 days/week for \$240/month

You may choose to pay at the first of the month . Tuition payment is to be made at the beginning of the class period on which your child is scheduled to attend. One pay period delay is considered late and with the agreement in advance of the Director, may be made up. A payment that is two pay periods late is considered delinquent and could lose your child's place on the roster. All transactions will be conducted by Square.

Tuition will be waived for a parent who serves as classroom assistant. Call Director Donetta Hornsby at 435-248-9096 to inquire.

You will be asked to provide information to be kept on file in the classroom.

1. Paper copies of the driver licenses or government-issued ID of all persons authorized to drop off and pick up your child. No child will be released to a person whose photo is not in our Registration file. You can email pictures of ID's to hello@exploremontessoripdx.com.
2. Vaccination record: please provide a digital or paper copy of your child's vaccination records to hello@exploremontessoripdx.com before the 3rd Wednesday of February (in accordance with Oregon State Law)

Drop-Off and Pick-Up

Children should arrive between 12:20 and 12:30. Parents are asked to bring the child inside, assist with removal of shoes and wraps, and sign the book to be found on the cabinet containing floor cushions. We begin our day with circle time where we practice language skills as we learn about time, seasons, months of the year and days of the week. We learn which of our ground rules will be the focus of the week,

and we watch demonstrations of activities being placed on the shelf. A child must have a demonstration before they may choose a work to do on their own.

At the end of the day children will participate in putting away all activities and assisting with light cleanup. We will put on wraps and wait in circle until the parent arrives to sign the child out on the same book signed in on. Pick-up should start at 2:20. There is no option for late arrival, as Explore must be ready to relinquish the space to another user by 3:00 and much is to be done after the last child has gone.

Remember: each parent must provide a list of names of people they approve for picking up their child. Each of these people needs to email a picture of their photo ID to hello@exploremontessoripdx.com.

AND

Oregon State Law requires that all children be vaccinated by the 3rd Wednesday in February. **Please print or email a copy of your child's vaccination records to hello@exploremontessoripdx.com before this time.**

What to Bring to Class

Please do NOT bring a backpack as there is no space to store it. Please communicate short notices via notes that can be handed to the classroom assistant; of course you may always text last-minute thoughts. All notes will be kept in your child's file.

Snacks and Birthdays

We will provide healthy snacks every day, one serving per child. Your child will choose whether and when to eat, depending upon their hunger and availability of seating at the snack table.

Birthdays are kept low-key. You may bring cupcakes *baked in a commercial bakery in a nut-free environment*. At the closing circle the celebrant serves napkins and cupcakes. When all are served, we sing the birthday song. When all have finished eating, the celebrant circulates the trash can. If invitations to parties are to be distributed at school, there needs to be one for every child in the class. If selected classmates are to be invited, please give those to invitees away from the classroom. Not being invited to birthday parties is traumatic for young children.

Ground Rules

All rules are expressions of respect, such as "We use quiet voices in the classroom," We will learn one each week and practice it until it becomes second-nature. Rules include but are not limited to walking in the classroom, keeping one's hands to one's own body, asking permission to work with a friend and the like. Self-management is a primary goal of the Montessori curriculum, We will employ a peace talk to settle differences. In such a talk two children stand facing each other and take turns. The first says "I feel (and names the feeling) when you (describes the action) because (e.g., 'it makes me feel disrespected') and next time I want (and describes what he wishes to happen instead). The second repeats to make sure he has heard accurately. Then the second states their case and the first repeats for accuracy. Usually it all ends right there. Any child who cannot accommodate peace talks may be asked to forfeit their place on the roster.

Contact Information

If you have any questions or need to speak with Donnie, you can reach me in the following ways:

Phone: 435.248.9096

Email: hello@exploremontessoripdx.com

Thank you, and we look forward to partnering with you, as parents, to help your child grow to their fullest potential.